Signing-In Using Your **Chamuellian Account College Google Email Account**

Classroom Modules prepared by St. Chamuel College Reference: DISCS ALLS ADMU LS

CHAMUELLIAN ONLINE POWERED BY GOOGLE



Logging in Step 1:

On a web browser, type in the URL field <u>google.com/gmail</u>





Logging in Step 2:

On the top right corner of your screen, click "Sign in".





Sign in

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👼 Incognito

Create an account

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Logging in Step 3:

- Enter your Chamuellian email address
- Your Chamuellian email address was released with the sections file beside your name last Aug 11, 2020.
- Click "Next"



Logging in Step 4:

- Type in your password.
- Password instructions is on the list of sections released last Aug. 11, 2020.
- (e.g. type in your LRN Number, or password sent to registration email, etc.)



Logging in Step 5:

 After typing your password, click
Next



Logging in Note

- If it is your first time to log-in, the welcome message will appear.
- If it is not your first time, you will be directed to your emails
- Click "Accept"



Welcome to your new account

Welcome to your new account: @@chamuel.edu.ph. Your account is compatible with many Google services, but your chamuel.edu.ph administrator decides which services you may access using your account. For tips about using your new account, visit the Google Help Center.

When you use Google services, your domain administrator will have access to your student3.sample@chamuel.edu.ph account information, including any data you store with this account in Google services. You can learn more here, or by consulting your organization's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, you can manage which account you use with Google services and switch between them whenever you choose. Your username and profile picture can help you ensure that you're using the intended account.

If your organization provides you access to the G Suite core services, your use of those services is governed by your organization's G Suite agreement. Any other Google services your administrator enables ("Additional Services") are available to you under the Google Terms of Service and the Google Privacy Policy. Certain Additional Services may also have service-specific terms. Your use of any services your administrator allows you to access constitutes acceptance of applicable service-specific terms.

Click "Accept" below to indicate that you understand this description of how your student3.sample@chamuel.edu.ph account works and agree to the Google Terms of Service and the

Accept



Logging in Step 6:

- Change your password.
- Make sure to have a strong password, please visit the link below
- How to create a strong password



Change password for @chamuel.edu.ph

Learn more about choosing a smart password



Logging in Note

- After changing your password, you will then be redirected to your inbox.
- On this page, you will also have access to all the GSuite for Education Apps that you will be using for your class



Logging in Note

Inbox To see all the apps^{starred} Sent included in your Drafts More Meet Chamuellian Start a meeting Join a meeting Hangouts Account, click on Student 3 the waffle icon located on the top right corner



Any questions on this module? Send an email to your IT Support

<u>support@chamuel.edu.ph</u>